



PROTECTION OF PLANT VARIETIES & FARMERS' RIGHTS AUTHORITY

MINISTRY OF AGRICULTURE, GOVT. OF INDIA

S2, 2nd Floor, NASC Complex, DPS Marg, Opp. Todapur Village, New Delhi-110012

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File No. PPV & FRA/21-3/05-~~PPV~~

Dated: 08th February, 2011

QUOTATION NOTICE

Sealed quotations are invited on behalf of the Chairperson, Protection of Plant Varieties and Farmers' Rights Authority, Govt. of India, NASC Complex, DPS Marg, Opp. Todapur Village, New Delhi-12 from reputed and experienced parties, having own vehicles and drivers and located in Delhi/New Delhi for providing 4 cars (One Indigo AC (2010 model) on a monthly rental basis and three Wagon R/Indica/Esteem on daily basis) with car model being not older than 2006/2007. Detailed terms & conditions governing the contract for hiring of vehicles can be downloaded from the website www.plantauthority.gov.in. **Earnest money of Rs.5,000/-** in the form of a Demand Draft issued by any nationalized bank with validity not less than 6 months in the name of "Protection of Plant Varieties and Farmers' Rights Authority", New Delhi be enclosed along with quotations. Quotations marked as "**Quotations for Hiring of Vehicles**" superscribed on the envelope, should be dropped in the tender box kept outside the Authority office at above address upto 11:00 a.m. on **28-02-2011** which shall be opened by the authorized persons in the presence of the tenderers at 15:00 hrs in the same day.

(LA-II)

Transport Incharge



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RIGHTS AUTHORITY, MINISTRY OF AGRICULTURE
GOVERNMENT OF INDIA**

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CORRIGENDUM

Reference Quotation Notice published in Times of India & Hindustan, in Delhi editions dtd. 09.03.2011. The last date for receipt of quotations may be read as **31.03.2011** instead of 28.02.2011.

TERM & CONDITIONS

1. The vehicle should be 2006/2007 or above models and shall have clean seat covers, good look and should be in perfect running condition.
2. The vehicle should be registered with Transport Authority along with all valid documents such as R.C., valid insurance, road Tax Payment etc. The driver should possess valid driving license issued by the appropriate Authority, should be well mannered, educated to maintain log book and conversant with all routes in Delhi and as well as NCR.
3. The rates are to be quoted for hiring of one vehicle on monthly basis of 2010 model for 2500 km /250 hrs and three for vehicles on daily basis 2006-07 or above for 80 km /day
4. The mileage of hiring of vehicle shall start from office of the Authority and from the residence of the officer in case of vehicle on monthly basis.
5. In case of non-availability of requisitioned vehicle, It will be the responsibility of the Transporter to provide alternate vehicle upgraded model (2010) at the same rates, Terms & conditions with prior permission of the Authority.
6. Transporter shall maintain the duty slip and log book for duty. The duty slips should be signed by the user, which would indicate opening and ending the journey by the user.
7. The service provider should have an adequate no. of telephone for contact round the clock. The driver should be in uniform with cell phone in working condition.
8. In case quality of service by the contracted agency is found unsatisfactory/inadequate, the competent Authority may terminate the contract agreement after giving 7(Seven) days notice.
9. The service contract shall be valid for one year from the date of execution of the contract. However, the competent Authority may terminate the contract after giving seven days notice without assigning any reason thereof to the service provider.
10. The PPV & FR Authority shall not be responsible for any damage /loss in case of accident or theft of vehicle/parts thereof. Similarly the PPV & FR Authority shall not be responsible for any third party accidents claims. The Authority shall not be responsible for any challan due to traffic rule violation by the driver.
11. In case of break down/service/repair, the Transporter shall provide alternate vehicle at the same rate hired from any other sources at the risk of the Transporter.

14. In case the vehicle does not report for duty for more than four days in a month the Competent Authority will be within its right to deduct suitable amount from the monthly charges.
15. Since the vehicle is to be used in NCR it must have sufficient fuel and at no stage the driver will make demand from the occupant for money for getting fuel for the vehicle. The CNG vehicle should always have sufficient quantity of petrol for back up in case of any need.
16. He would be required to be well dressed in uniform with proper shoes (not in chappal) and should not be addicted to any kind of intoxicants.
17. The service provider shall ensure that the Speedometer of car supplied is properly sealed so that no tempering is done to enhance the kilometer of the distance travelled.
18. Upholstery of the vehicle will have to be dry cleaned as and when directed by the office.
19. The PPV & FR Authority reserves the right to get the speedometer calibrated or checked at any time at its sole discretion and in the event of any error/fault in the meter being noticed, the bill for the journey undertaken would be adjusted, besides any other penal action which may even lead to termination of the contract.
20. The provided vehicle must be fully and comprehensively insured covering the risk of the driver and all four passengers also.
21. The driver should always remain with the vehicle during the entire period of the duty. In case of emergency the driver may seek permission from the concerned officer.
22. Once a particular driver has been attached with a particular vehicle normally service provider should not change the driver in a casual manner unless & until directed to do so by the Authority.
23. The Transport agency should always keep necessary tool and first aid kits in the vehicle and updated pollution under control certificate with the vehicle.
24. The Transporter shall also supply additional vehicles as and when required by the Authority for local/ outstation work for which rate should be got approved from the PPV & FRA.