

Government of India
Protection of Plant Varieties and Farmers' Rights Authority
Ministry of Agriculture
Department of Agriculture and Cooperation
NASC Complex, DPS Marg, Opposite Todapur Village, New Delhi-110 012

TENDER NOTICE

Sealed tenders, on prescribed format from experienced NCR based printers are invited on behalf of the Chairperson, Protection of Plant Varieties and Farmers' Rights Authority (PPV&FRA) for the Annual Rate Contract for Printing of Journals Reports/Guidelines/Calender and Diary & other publications in different size by Photo Offset Process (English/Hindi) from those printers who are on the panel of DAVP/Directorate of Printing/DIPA (ICAR).

The tender document can be obtained from DDO, PPV&FRA, NASC complex, DPS Marg, Opposite Todapur Village, New Delhi — 110 012. On payment Rs. 500/- (Non-refundable) in cash between 10:00 to 13:00 hours on working days up to 19th January, 2011.

Tender documents can also be downloaded from PPV&FRA website www.plantauthority.gov.in for which Rs. 500/- (Non-refundable) in cash is to be remitted to this office and Photocopy of the receipt should be enclosed with the tender before its submission. Tenders will be accepted upto 13:00 hrs of 19th January, 2011 and will be opened on 20th January, 2011 at 14:30 hrs by Tenders Opening Committee in the Presence of the tenderers who wish to be present at their own cost at the date and time mentioned above.

DDO//c Admn.

Items	Demy Quarto	Crown Quarto	Royal Qctavo
<p>Laser-type-setting Hindi & English Eng. Rate per page</p> <p>Include Tables/Graphs etc. Hindi Rate per page</p> <p>b)Cover design charge(including greeting cards)</p>			
<p>Drum Scanning (Inputting)</p> <p>a) Colour Picture (Rate per picture)</p> <p>b) B & W picture(Rate per picture)</p> <p>c) Line Drawing (Rate per drawing)</p>			
<p>Outputting Rate Per Sq. Cm.</p> <p>1. Single Colour</p> <p>2. Double Colour</p> <p>3. Three Colour</p> <p>4. Four Colour</p> <p>5. Five Colour</p>			
<p>Printing of plates and cover (Containing screening tints colour picture etc. Rates includes P.S. Plate Charges)</p> <p>a) Rates per colour per 4 pages from first 1000.</p> <p>b) Rates per colour per 4 pages from subsequent 1000</p> <p>c) Digital laser printing, A4 Size,(inch paper cost)</p> <p>i)Colour</p> <p>ii)B/W</p>			
<p>Printing of Plates Cover by CTP (Computer to Plate) (Containing screen tints, colour picture etc. rates inclusive of cost of Plate making directly from computer and printing)</p> <p>a)Rate per colour per 4 pages from for first 1000.</p> <p>Rate per colour per 4 pages from for subsequent 1000.</p>			

<p>Printing of Text from Positives by P.S. Plates. (Rate includes the P.S. Plate Charges)</p> <ul style="list-style-type: none"> a) Rate per 8 pages from first 1000 per col. b) Rate per 8 pages from subsequent 1000 per colour. c) Rate per 4 pages from for first 1000 per col. d) Rate per 4 pages from subsequent 1000 per col. 			
<p>Lamination Charges (Matt/ Gloss) Rate per Cover 1. Mat (Pro-rata) 2. Gloss</p>			
<p>Spot Lamination (UV Curing) Rate per Spot per 1000 (Pro-rata)</p>			
<p>Binding</p> <ul style="list-style-type: none"> a) Art card binding (Section Sewing with cover to be pasted with hot Glue) upto 200 pages Rate per copy (pro-rata) b) Centre stitch Binding (upto 64 pages) Rate per copy (pro-rata) c) Hard binding (upto 400 pages) (leather case binding with hot stamping in Gold, Silver or Bronze) Rate per copy (pro-data) d) Wiro binding(per inch/per copy) e) Stand(for Table callender)size: <ul style="list-style-type: none"> i)5*8 inch ii)7*9 inch iii)8.5*11 inch 			
<p>Paper</p> <ul style="list-style-type: none"> a) Super sunshine paper (Bilt) rate per kg. b) Art Paper (Megnostar -Matt finish) rate per kg. c) Art card (Megnostar -Matt finish) rate per kg. 			

TERMS AND CONDITIONS

A) Relating to 'submission of Tenders:

I. Sealed tenders from the printers, who are on the panel of DA VP/Directorate of Printing/DIPA (ICAR) only for entering into Annual Rate Contract for printing various publications in English or Hindi are invited on behalf of the Chairperson of the PPV &FR Authority as per schedule attached for a period of three years from the date of award of the rate contract subject to renewal on an annual basis subject to satisfactory services of the awardees.

2. Preparation of Tenders: The tender documents comprising of the tender form the schedule and the terms and conditions therein are provided herewith. Any form of overwriting or use of more than one ink in the tender will disqualify the tender and such tenders are liable to be outrightly ignored/rejected. Also a tender is liable to be ignored if complete information as required therein is not filled in. The rates quoted should be strictly in accordance with the specifications given in the tender form. The rates should be quoted in words also.

3. Delivery of Tenders: All tenders should be addressed to the Chairperson, PPV&FRA, 2nd floor, societies block, NASC Complex, New Delhi-110012 and should ordinarily be deposited in the office of the PPV &FRA, for the purpose. Tender can also be sent by registered post but this will be at the risk and responsibility of the tenderer themselves. However, such tenders as are sent by post, duly sealed, subscribed and addressed as indicated above, should be made to be delivered to the Chairperson, PPV &FRA, New Delhi-12. No responsibility whatsoever will be accepted with regard to postal delays or for wrong delivery of the tenders sent by post. Tenderers are therefore advised to ensure that the tenders are deposited in the tender box or delivered as above before the last date and hour specified for receipt of tenders.

4. Latest hour for receipt and opening of tender: As specified in the schedule to tender, the tender must reach this office by 13:00 hours on working days up to 19th January, 2011 and will open on 20th January 2011 at 14:30 hrs. In the presence of the Tender Opening Committee of the tenderers who may choose to be present personally or through representative duly authorized.

5. Late Tenders: Tenders received after the specified hour will not be considered at all.

6. Period for which the offer will remain open/contract period: As specified in the schedule to tender, the rates shall remain open for acceptance up to 90 days from the date of opening. After the acceptance of the tenders, the successful bidders will have to execute every print order issued under this contract, within the stipulated period from the date of issue of every print order.

7. Earnest Money/Security Deposit, Contract Bond: Each tender must be accompanied by an earnest money of Rs.50,000/- (Rupees fifty thousand only) without which no tender shall be considered. The earnest money should be furnished in the form of Bank Demand Draft in favour of PPV&FR Authority, New Delhi. Earnest Money deposited in any other form or request for treating any other dues to tenderer from the Authority as the earnest money will not be accepted. The earnest money will be refunded to all the unsuccessful bidders. But the successful bidders will be required to furnish the bank guarantee of equal amount (Rs. 50,000/-). After receipt/acceptance of the bank guarantee, the D.D. will be returned.

8. Prices and delivery terms: As given in the schedule to tender, the price quoted must be as per the norms mentioned in the schedule to tender (Per unit or otherwise strictly), inclusive of all charges except sales tax (and should be clearly stated to be so), which will be paid by the Authority if legally leviable at the prevailing rates on the date of supply as specified in the acceptance of tender. Other terms, for print order will be as briefly given in the schedule to the tender.

9. Other Terms: Chairman PPV & FRA reserves the right to accept or reject any or all Tender or part tender without assigning any reason thereof.

10. If the aforesaid requirements are not fulfilled and attested photostate copy of registration certificate issued by the Sales Tax Department etc. are not attached with the tender form, the tender will be liable to be rejected.

11. The Authority also reserves the right to withdraw any part of the job or the whole of it at any stage, even after acceptance of the quotation / finalization of the printing arrangement and assignment of the job without assigning any reason therefore. The decision of the Chairperson, PPV & FRA in all these matters shall be final and binding.

12. In the event of lockout/closure on account of liquidation, strike, fire accident, or any other circumstances the Authority reserves the right to withdraw the job, at whatever stage it be, without any obligation of payment or reimbursing, expenditure in respect of work done (including plate/ blocks made) and also to withdraw/take possession of the manuscript, photograph, illustration, paper, binding cloth etc. supplied in connection with the printing of the job.

Note:- Tender can also be downloaded from PPV & FRA website www.plantauthority.gov.in for which Rs. 500/- (non-refundable) in cash is to be remitted to this office and photocopy of the receipt should be enclosed with the tender form before its submission.

B) General Terms and Conditions

1. Journals/Reports/Publication etc. will be printed in English/Hindi.
2. Proofs will be produced by the press in made-up pages and press will be responsible for the first proof corrections (if any) marked by this office. Press will also be responsible for making the dummy according to the instructions of this office and get it approved by the concerned officers. The press shall also make arrangements for delivering the proofs to the concerned officers of the Authority (and for collecting them back promptly).

3. High quality of reproduction will have to be ensured by the printer. For improperly printed copies, poor binding, poor colour scan, etc., a penalty ranging from 2% to 10% of the total value of the work may be imposed as decided by the competent authority.
4. Each job shall be completed within a stipulated period (depending on the size and complexity of the publication) from the date of award of the work. If not, this office will have the right to impose a penalty @ 2% per week on the total cost of work, if so recommended by the indenting officer after due regard for the circumstances.
5. Sample of each paper (text & cover) should be attached with details of size, weight and quality.
6. Pre-sensitized (PS) plates are to be used for ensuring high production quality.
7. The printed material is to be delivered F.O.R. at the Establishment of PPV&FR Authority, New Delhi. Actual payment may be made for transportation to outstation establishment on production of original receipts.
8. The material will not be accepted in case it is not of acceptable quality as per terms of the contract and is liable to be rejected outright.
9. The original manuscripts along with their input material such as photographs, graphs, illustrations, etc., are to be returned to this office after the completion of the work.
10. Unbound and uncut printed form should be submitted by the printer along with the bill for verification of the actual work done,.
11. The tenderer shall submit along with tender documents one copy of his/her best publication bearing print line of the press as a sample for the rated quoted, so as to assess the quality of printing/workmanship.
12. An earnest money of Rs. 50,000/- (Rupees Fifty thousand only) should be deposited in the Protection of Plant Varieties and Farmers' Rights Authority New Delhi. The earnest money will be refunded to all the unsuccessful bidders. But the successful bidders will be required to furnish the bank guarantee of equal amount (Rs. 50,000/-). After receipt/acceptance of the bank guarantee, the D.D. will be returned.
13. Rates shall be valid for a period of one year from the date of award of this contract, however depending upon the need/and urgency, the Chairperson PPV&FR Authority have the right to extend this period as per requirement.

14. The Chairperson, PPV&FR Authority, reserve the right to award the work to one or to a panel of printers at the same rates as finally approved, if the demands of work so warrant.

15. In case of any dispute, the decision of Chairperson, PPV&FR Authority shall be final and binding on all concerned.

16. The Chairperson, PPV&FR Authority reserves the right to accept or reject any or all tender(s) without assigning any reason thereof.

17. The transaction shall be subject to legal jurisdiction of Delhi only.

18. The tenderer shall submit his/her tender if the above terms and conditions are acceptable to him/her, for which the tenderer shall affix his/her signatures here under.

19. The rates must be quoted both in figures and words in the space provided in the Tender Document itself strictly in accordance with the specification(S)/Unit asked for and no conversion whatsoever will be done by us. The rates quoted in other units will not be considered at all.

20. The rates quoted must be stamped and signed by an authorized signatory of the bidding firm.

21. The tenderers must fulfil the criteria as laid down and sign the same with seal and date.

Place: New Delhi.

Date: 4th January, 2011

The terms and conditions of the tender are acceptable to me/us.

Signature of tenderer with seal